



PRESBYTERIAN CHURCH
of **MADISON**

THE ANNUAL MEETING
OF THE
CONGREGATION
AND THE
CORPORATION
February 23, 2020

ANNUAL REPORTS FOR 2019

19 Green Avenue
Madison, NJ 07940

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**The Docket of the Annual Meeting of the Congregation of
The Presbyterian Church of Madison
Sunday, February 23, 2020**

OPENING PRAYER Rev. Scott Foster

CONGREGATIONAL MEETING Rev. Scott Foster
 Recognition of a Quorum
 Call of the Meeting

REPORT OF THE CLERK Rebecca A. Moody
 Report and Memorial Roll Call

REPORT OF THE NOMINATING COMMITTEE Brian Peterson
 Election of Elders
 Election of 2020 Nominating Committee

REPORT OF THE PASTOR Rev. Scott Foster

SESSION COMMITTEE REPORTS

- Finance and Stewardship
- Personnel
 - Approval of Pastor's Terms of Call
- Audit
- Properties
- Community Outreach and Congregational Life
- Worship
- Mission

ADJOURN WITH PRAYER Rev. Scott Foster

Report of the Clerk

A draft copy of the annual meeting minutes will be made available in the Church Office and any requests for additions, corrections or amendments to the draft minutes should be given to the Clerk before the next meeting of Session.

Changes in membership during the calendar year 2019 are as follows:

Active Members, December 31, 2018		170
Members Received by Confession/Reaffirmation	13	
Members Received by Transfer	0	
Total Additions		+13
Removals from Roll/Transfers	8	
Deaths	4	
Total Losses		-12
Active Members, December 31, 2018		171

Memorial Roll Call: The passing of four church members was reported in 2019: William Blank (1/18/19), Dorothy Mooney (6/19/19), Rolanne Henry (7/6/19), and Catherine Baker (9/15/19).

Special thanks to Cathy Baillie for her invaluable assistance with all aspects of maintaining the church records throughout the year.

Respectfully submitted,

Rebecca A. Moody

Clerk of Session/Secretary to the Board of Trustees

Report of the Nominating Committee

The Nominating Committee is responsible for reviewing the needs of the congregation and selecting from our active membership those people we feel have the suitable gifts to serve as Elder. As PCM continues to transform lives, families strengthened, and our community renewed through our intentional relationship with Jesus Christ, we're committed to electing the best leadership of the congregation to Session.

Elder Class of 2022

Jim Burnett

Kathleen Underwood

Melissa Dewhurst

We welcome the new Elders for their commitment to PCM and their Lord Jesus Christ. We thank Cheryl Bolton, Bill Bowen, Ryan Rate, and Barbara Schuszler, for their service to PCM as they rotate off Session.

Respectfully Submitted,
Brian Peterson, Chair

Report of the Pastor

This is our fourth Annual Meeting together! It feels like the time passes at rocket speed. We are still in a tremendous period of transition.

As we continue to live into our vision: **To see lives transformed, families strengthened, and our community renewed through intentional relationship with Jesus Christ**, our church's profile in the community has changed as much as the change we've experience internally.

As we've gotten to know each other, as we've put ourselves out there into the community, and as we've welcomed more of the community into our church, we continue to stretch ourselves. Living into our community as followers of Jesus is challenging due mostly to the decline of Christianity in the USA overall, and to the secular nature of Madison, New Jersey—really, the whole region!

This Christian lifestyle is more about how we live into the world and our community—being a part of, not apart from the community. This is the nature of the future church. This is what Jesus is talking about.

“On Earth as it is in Heaven.”

“The kingdom of God is near.”

We continue to become a hub of the community hosting 12-step groups, Scout Troop 25, civic groups, political groups, the Ahmadiyya Muslims who hold their Friday prayers in our space, Wind of the Spirit advocacy group, the Madison Rotary and more.

We are still a church that is becoming more a *part of*, not *apart from* the community. We live into Madison.

Our membership and families embrace a number of community mission projects that we support with people and funds to make Madison and Morris County a better place to live. Here's a partial list: End Hunger 3.6, St. Baldrick's, Community Garden, Sleep Out for Covenant House, RAMP (Refugee Assistance Morris Partners), Interfaith Food Pantry, Madison Eagle Christmas Fund, Nourish NJ and the Community Soup Kitchen, Stamp Out Hunger—and more! These are your projects, your missions, your ministries. What's your passion? Where is the Spirit leading you? Let's get behind it!

We thank Director of Family Ministries Patrick Allred for his work and leadership in 2019 as Patrick moved on to a new growth opportunity in another church. Michael Callahan is currently handling these responsibilities as we search for a new Director of Family Ministries.

Our worship evolution continues as we develop a modern blended worship experi-

ence with music across the spectrum of classical choral pieces and hymns to modern, contemporary worship and praise music. Anna D’Achille, Michael Callahan, and our talented worship music team of players, singers, and bell-ringers have a contagious welcoming Spirit and enthusiasm. Our musicians and singers are developing a holistic one-team worship leadership creating vibrant and meaningful worship for a multi-generational church.

We continue to project a financial short-fall going into 2020. While we have a generous endowment to back us up, this is obviously not a sustainable profile for the long term. Please pay particular attention to the efficiencies in our budgeting and expenditures and what is needed from your pledging and stewardship now and going forward. It takes all of us—time, talent, and resources to support PCM. All of us.

I close in the same way I always do.

Come Holy Spirit, come!

PCM is part of the community, not apart from it.

We’re out there, spreading the Gospel and living into our vision, for our place and time. PCM is not the landmark campus at 19 Green Avenue.

PCM is the Spirit working through us, following Jesus out into the world.

PCM is you.

Grace and peace,

Scott

Report of Community Outreach and Congregational Life

The Community Outreach and Congregational Life Committee mission is to help fulfill the values of our Church: to create a Community Positive environment for members, visitors and our neighbors through fellowship opportunities and membership growth. In 2019 the committee:

- St. Baldrick’s event hosted by the Selquist family was supported by many members of PCM.
- Organized and scheduled Greeters for every Sunday morning worship experience. Additionally, all Greeter guidelines were updated to aid individuals with their Greeter responsibilities.
- Hosted many successful community outreach events:
 - Bottle Hill Day: This is a banner event for PCM to engage the community and our PCM volunteers successfully held a fun event for all to enjoy. This committee along with Christian Education provided petting zoo, pony rides and refreshments.
 - Rally Day: We kicked off our fall Sunday School program, hosted lunch with the Christian Education committee, and provided the congregation with opportunities to engage with the church and one another. Many congregants volunteered to help with activities at PCM.
 - Easter Sunday: We celebrate this special Sunday with our annual fellowship reception to welcome all to our church. Our annual Egg Hunt for young children was hosted by Christian Education.
 - June Church Picnic: A fun event that follows our youth led Sunday worship service. We coordinated with Christian Education to cook-out hamburgers and hot dogs, provide fun activities for the children, and engage with the entire church

community for fun on the lawn.

- Cheerful Giving Lunch: Our Church community collected Thanksgiving food items for the Interfaith Food Pantry and joined in fellowship for an Italian lunch feast.
- Christmas Caroling: Members and friends joined to sing holiday carols around the neighborhood and warmed-up with refreshments at the Baisch's.

Respectfully submitted,
Suzanne Flynn, Chair

Report of the Treasurer, Finance Committee, and Stewardship Campaign

The profit and loss statement for the church's 2019 general operating accounts is attached to this report along with the proposed 2020 budget. The budget has been approved by Session.

\$32,000 of Designated Giving was used at the direction of the donors to fund expenses in the following accounts: 10-5115 (Study) 10-5253, 10-5253 (Christian Ed Curriculum and Supplies) , 10-5259 (VBS), 10-5361 (Landscaping), and 10-5420 (Consulting). The accounting system in place during 2019 did not enable us to match the contributions directly with those expenses.

This year we moved to a new accounting system and simplified our chart of accounts. The goal was to make our financial statements easier to understand. We will also be able to match designated and special offering giving to the related expense.

The total endowment draw down in 2019 was \$251,000 compared to a projected draw-down of \$298,000. The 2020 drawdown is forecasted to be under \$148,133. The positive variance from 2019 to 2020 is due to increased pledged giving, increased rental revenue and decreased personnel expenses.

Below is a four year comparison of the major church asset accounts:

A year-end to year-end comparison of the major church asset accounts (in dollars) follows:

Year	2016 \$	2017 \$	2018 \$	2019 \$
Merrill Lynch:				
Church Endowment	1,628,722	2,444,714	2,046,862	2,033,351
Cemetery Endowment	392,,514	431,209	425,219	511,261
JP Morgan Chase:				
Treasurer Checking	17,579	88,621	24,554	60,878
Mortgage	98,000	98,000	98,000	98,000
Total Church Funds	2,136,815	3,062,544	2,594,635	2,703,490

The 2020 Stewardship Campaign yielded mixed results. Total pledges exceed \$295,000 up from \$257,805 in 2019. Those pledges came from 41 giving units as compared to 45 in 2019. Our giving became even more concentrated in 2020 with 5 givers over \$20,000 providing 66% of total pledged giving.

As in years past, the Treasurer works closely with our endowment investment manager to ensure that we have cash on hand to finance our deficit for at least three years.

Respectfully submitted,

Barbara Schuszler
Treasurer
Finance and Stewardship Chair

Report of the Audit Committee

A DRAFT of the Independent Accountants Review Report (dated January 31, 2020) from Giordano, Cohen, Fastiggi, Luciano, Sweeny, and Co. PA (GCFLS) has been received for the year 2018 for the Presbyterian Church of Madison and Hillside Cemetery. A number of minor mathematical and other inconsistencies have been noted in the DRAFT which are being brought to the attention of the accountants.

The following are selected quotations from the GCFLS report which apply to the accountant's review:

We have reviewed the accompanying combined statements of assets, liabilities, and net assets-cash basis of the Presbyterian Church of Madison, NJ and Hillside Cemetery as of December 31, 2018 and the related combined statements of support, revenue and expenses-cash basis and changes in net assets arising from cash transactions-cash basis, and cash flows for the year then ended, and the related notes to the financial statements-cash basis. A review consists principally of analytical procedures applied to the management's financial data and making inquiries of management. A review is substantially less in scope than an audit.

* * * * *

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with cash basis of accounting.

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The supplementary information included in Unrestricted Church Current Fund - Schedules of Disbursements-cash basis is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. We have reviewed the information and, based on our view, we are not aware of any material modifications that should be made to the information in order for it to be in accordance with accounting principles generally accepted in the United States of America.

Based on the anticipated corrections and the review by GCFLS, the Audit Committee is in agreement that the Church's financial books are in order and no further action on the part of the Audit Committee is required at this time.

Respectfully submitted,
Gar Burwell
Becky Moody
John Schanck
Ted Trowbridge

Report of Worship

We continue to develop a blended worship experience with our worship becoming more vibrant, participatory, intimate, and intentionally inclusive of all ages and stages.

In 2018, we re-organized the focus of our worship team to a more holistic, all-one-team leadership approach to facilitate the balance between traditional worship and more contemporary elements.

All of our hymns are now from the new Presbyterian hymnal *Glory to God* printed for you in the bulletin. We're being led in worship by a mix of elements generated by our total worship team: Choir pieces, bell choir—our students, soloists, organ, guitars and drums, guest musicians, and more. We are rotating these elements in and out of our worship mix in a more balanced and blended way.

Summer worship music in Webb Chapel was again led by Anna D'Achille, Michael Callahan and Patrick Allred. Our special worship services throughout the year included: Youth Sunday, Rally Day, Ash Wednesday, Maundy Thursday, Good Friday Fasting and Gospel Reading, Christmas Pageant Day, and Christmas Eve.

Communion is celebrated at least monthly on the first Sundays and on Ash Wednesday, Maundy Thursday, and mid-week Wednesdays. Attendance has grown at mid-week Communion and Prayers on Wednesday mornings in the Parlor at 7:10am.

We're more intentionally including families and multi-generational readers, servers, and special element leaders in our worship experiences to be more inclusive and participatory.

Thank you to Elder Suzanne Flynn whose greeter teams regularly welcome us on Sundays and often do double-duty with other roles in worship. Thank you! And we thank our new Sunday Sexton, Will Gonzalez, for his dependable and well-done coffee-hour and snack fellowship after church on Sundays.

Finally, Anna D'Achille, Director of Musical Arts, and Michael Callahan bring their energetic leadership and development of a blended, vibrant, meaningful, and welcoming worship program for the energetic community-focused church that we are becoming. We are grateful to Patrick Allred former Director of Family Ministries for his worship leadership and we appreciate Val Schuszler, Andy McMains, and Amanda Coats for sharing their gifts Sunday after Sunday. Thank you all! Extra special thanks to everyone who regularly shares their gifts of ringing and playing, and their voices on our worship team.

Respectfully Submitted,

Bill Bowen, Chair

Report of the Mission Team

In 2019, the Mission Team continued to live into our mission by providing opportunities for our members to use their time, talents and resources to serve our neighbors in the local and greater community. We continued to support the following organizations:

Interfaith Food Pantry –Each week we collected food donations following a “food-of-the-month” theme and delivered them to the pantry. We held a grateful gathering luncheon in November in which donations of food were accepted and then specially delivered to the pantry in time for Thanksgiving. We also collected diapers and formula during December. In total, we donated over 1500 pounds of food to the pantry this past year. In May we partnered again with the Madison letter carriers in the “Stamp Out Hunger” drive and delivered the food collected by the carriers to the pantry.

Homeless Solutions –Six times during the year a team of 5-7 volunteers

planned and prepared dinner for men, women and children living at the main shelter.

Nourish New Jersey- In December we began sending a team of 6 volunteers to the community soup kitchen to serve lunch to the local Morristown homeless population. This effort will continue every other month.

Meals on Wheels -Every Wednesday morning church members helped to deliver meals to homebound persons in Madison and Florham Park.

Madison Eagle Christmas Fund -Members of the congregation purchased and wrapped gifts for four children in a family selected by the Fund organizers.

RAMP -The quarter collection tube was continually filled during the year. All money collected was donated to this organization dedicated to bringing Middle-Eastern refugees to Morris County.

Souper Bowl of Caring -This collection on Super Bowl Sunday allowed the church school children to create bagged lunches for those in need.

Financial contributions were made to the following organizations:

- Newton Presbytery -\$3,500
- Interfaith Food Pantry of Morris County -\$2,000
- Missionary in Uganda -\$600
- Presbyterian Missionaries in Peru -\$600
- Madison Area YMCA -\$250
- Market Street Mission (Morristown) -\$350,
- Presbyterian Missionaries in Hong Kong -\$250
- Refugee Assistance Morris Partners (RAMP) -\$250
- Rotary End Hunger 3.6 -\$500
- Fourth World Movement (in support of Charles Courtney) -\$250
- Madison Eagle Christmas Fund -\$400
- Family Promise- \$200.00
- Covenant House (in support of David DePaul) -\$250
- JAG Fund (in support of Bob and Martha Baisch) -\$200
- St. Baldrick's (in support of Eric Selquist) -\$260
- Cause 4 Paws (in support of Cathy Baillie)- \$150
- Madison-Chatham Adult School ESL Program -\$200
- Great Swamp Watershed- \$150

In keeping with our value of Presbyterian Roots, we received the four special offerings of the Presbyterian Mission Agency:

- One Great Hour of Sharing - \$708.00
- Pentecost Offering -\$731.00, of which \$292.50 was used for local giving
- Peace and Global Witness Offering -\$384.00, of which \$96.00 was used for local giving
- Christmas Joy Offering - \$511.00

Sincere thanks to all who participated in any way. New ideas and new participants are always welcome.

Respectfully submitted,
Sara Burnet, Chair

Report of Properties

The Properties Team works closely with staff to identify issues related to the buildings and grounds of our church. Our sexton, Carmine Palumbo, Jr., continues to be a great “handyman” and has helped with many minor fixes and up-grades throughout the sanctuary, Parish House, and Webb Chapel. Our Office Assistant, Cathy Baillie, continues to identify multiple contractors for larger bids, so comparative bids can be assembled, and she manages the many recurring contract services that are used at our church, particularly lawn maintenance, snow-plowing, and cleaning services.

Two major painting projects in 2019 completely revitalized two of our most-used and now beautiful spaces: Fellowship Hall and the Parlor. These are our main public spaces often occupied by community groups from AA to Zonta, a local service club. We’ve really become a community hub!

At this writing, all of our leasable space is occupied. 2019 saw us partnering with Daddy Matty’s BBQ running catering and restaurant kitchen prep out of our new Fellowship Hall Kitchen. We are currently leasing space in the kitchen to Will Gonzalez, our Sunday Sexton, for his catering business. We are maximizing the revenue in our available Parish House spaces. We even created a new office space from the old prayer room on the upper floor that is now occupied by Wind of the Spirit. Plus, Spotlight Kids and Tom Sellwood Studios, two performing arts studios, coexist and run their clinics, camps, and lessons out of the old Confirmation Classroom, Webb Chapel, and Fellowship Hall.

Our partnership with Boxcar, the parking app, has helped us to efficiently manage our parking inventory. Boxcar has alone generated over \$6100 in commuter revenue plus, the spaces we continue to rent directly to commuters from the area generate \$15,000 per year. Over \$21,000 literally found in the parking lot!

Church member and Eagle Scout candidate, Luke Schuszler, blessed us with a new garden behind the sanctuary for his Eagle project. Thank you, Luke and Troop 25!

Finally, we ended up replacing the flue to the Parish House boiler this year but continue to lift up prayers holding off a coming major repair to that unit. We are earnestly working to keep building maintenance expenses as low as possible even as we try to increase revenue efficiencies.

Respectfully Submitted,
Bob Baisch, Chair

Report of Personnel

The Personnel Committee is responsible for PCM personnel needs and staffing.

The Personnel Committee members are Barbara Schuszler, Suzanne Flynn, and Brian Peterson.

The committee and head of staff, Pastor Scott, spent considerable time in late 2018 to find a music director to lead a blended worship service which included all forms of music to include choral, blended worship styles, traditional, and ‘contemporary’. Pastor Scott and Session were please to hire Anna D’Achille as Director of Musical Arts to lead and support our worship.

PCM, at the end of 2019, thanked Patrick Allred for his service as Director of Family Minis-

try as he moved on to a new role at Morristown Presbyterian Church. Michael Callahan has been instrumental in driving key family ministry functions after Patrick's departure. Thank you to Michael for his leadership, commitment, and for driving key programming for our children and families.

Our families and young children are an important part of PCM church family and thanks to Atiya Lewis for her commitment and service in our nursery.

It is important to note that our personnel costs are supported by our level of pledging and offerings.

On behalf of Personnel, Session, and our congregation----thank you to our staff for their commitment, dedication, and hard work to provide us the most meaningful worship and spiritual development. Not to mention, all the tasks/duties to manage and run the church building and programs.

Respectfully Submitted,
Brian Peterson, Chair